

## Transfer Credit Guide

**Important: the number of transferable studio credit hours and the level of competence as indicated by the departmental portfolio review are used to determine studio level placement.**

- KCAI **only** accepts transfer credits from institutions who have been accredited by the following accrediting organizations:

**MSA** – Middle States Association of Colleges & Schools, Commission of Higher education

**NWCCU** – Northwest Commission on Colleges & Universities

**NCA-HLC** – North Central Association of Colleges & Schools, Higher Learning Commission

**NCA-CASI** – North Central Association of Colleges & Schools, Commission on Accreditation & School Improvement, Board of Trustees

**NEASC-CIHE** – New England Association of Schools & Colleges, Inc., Commission on Institutions of Higher Education

**NEASC-CTCI** – New England Association of Schools & Colleges, Inc., Commission on Technical & Career Institutions

**SACS** – Southern Association of Colleges & Schools, Commission on Colleges

**WASC-ACCJC** – Western Association of Schools & Colleges, Accrediting Commission for Community & Junior Colleges

**WASC-ACSCU** – Western Association of Schools & Colleges, Accrediting Commission for Senior Colleges & Universities

**NASAD** – National Association of Schools of Art & Design

- **KCAI also accepts the following credits:**

### **Advance Placement Program Examination (AP)**

Students who earn AP credit during high school may apply the credits to KCAI degree requirements within the guidelines indicated below. KCAI must have the official AP transcript before transfer credit can be granted.

#### Art History

1. Students must obtain a minimum score of a 4 to receive credit for this examination.
2. Students will receive 3 semester credits, which will be applied to a liberal arts elective requirement or the open elective requirement.
3. The credit hours cannot be applied to the art history pre-requisite courses, Western Art I and Western Art II.

#### Liberal Arts

1. Students must obtain a minimum score of a 4 to receive credit for this examination.
2. Students will receive 3 semester credits, which will be applied to a liberal arts elective requirement or the open elective requirement.
3. The credit hours cannot be applied to the liberal arts pre-requisites courses, Writing Workshop, Western Thought I, or Western Thought II.

#### Studio Art Courses

1. Students must receive a minimum score of a 4 to receive credit for this examination.
2. Students will receive 3 semester credits, which will be applied to the open elective requirement. The credit hours can be applied to a studio elective requirement only with permission from the student's departmental chair and the Vice President of Academic Affairs (VPAA).



**Approved AP Courses for Credit:**

- Art History
- Art-Drawing
- Art-General
- Biology (non-lab)
- Computer Science
- English Language/Composition
- English Literature/Composition
- Environmental Science
- European History
- French, German, Spanish, or Latin (Language course)
- History
- U.S. Government and Political Science
- Math
- Music Theory
- Psychology
- Statistics

**College-Level Examination Program (CLEP)**

Students who earn CLEP credit prior to attending KCAI may apply the credits to KCAI degree requirements following the guidelines indicated below. KCAI must have the official CLEP transcript before transfer credit can be granted.

1. A maximum of 15 CLEP credit hours can be applied to KCAI degree requirements.
2. Application of credit is based upon a minimum score of 50 on each subject exam with the exception of the following exams, French-2 (minimum score-62), German-2 (minimum score-63), and Spanish-2 (minimum score-66). Students will earn 3 semester credit hours for each exam they received an acceptable score.
3. KCAI accepts credit by examination awarded by other colleges to transfer students provided they meet the above standards.

**Approved CLEP Subject Examinations and KCAI Equivalents:**

American Literature	Literature
Analyzing and Interpreting Literature	Literature
Freshman College Composition	First-Year Writing Seminar
English Composition	First-Year Writing Seminar
English Composition w/Essay	First-Year Writing Seminar
English Literature	Literature
Humanities	Liberal Arts Elective
College Algebra	Liberal Arts Elective
College Algebra – Trigonometry	Liberal Arts Elective
Biology	Science
Chemistry	Science

Pre-Calculus	Liberal Arts Elective
Calculus	Liberal Arts Elective
College Mathematics	Liberal Arts Elective
Natural Sciences	Science
Trigonometry	Liberal Arts Elective
French – Level 1	Liberal Arts Elective
French – Level 2	Liberal Arts Elective
German – Level 1	Liberal Arts Elective
German – Level 2	Liberal Arts Elective
Spanish – Level 1	Liberal Arts Elective
Spanish – Level 2	Liberal Arts Elective
American Government	Social Science

Intro to Ed. Psychology	Social Science
History of the U.S. I	History
History of the U.S. II	History
Human Growth and Dev.	Social Science
Principles of Macroeconomics	Liberal Arts Elective
Principles of Microeconomics	Liberal Arts Elective
Intro to Psychology	Social Science
Social Science and History	Social Science or History
Intro to Sociology	Social Science
History of the U.S. I	History

Intro to Sociology	Social Science
W. Civilization I	W. Thought I
W. Civilization II	W. Thought II
Principles of Accounting	Open Elective
Intro to Business Law	Open Elective
Info Systems and Comp. App	Open Elective
Principles of Management	Open Elective
Principles of Marketing	Open Elective
Intro to Sociology	Social Science
W. Civilization I	W. Thought I
W. Civilization II	W. Thought II
Financial Accounting	Open Elective
CLEP Financial Accounting	Open Elective



## **International Baccalaureate Diploma Program (IB)**

Students who earn IB credit during high school may apply the credits to KCAI degree requirements within the guidelines indicated below. KCAI must have the official IB transcript before transfer credit can be granted. The first three IB credit hours will always be applied to the open elective requirement.

### **Liberal Arts**

1. Students must obtain a minimum score of a 4 to receive credit for this examination.
2. Students will receive 3 semester credits, which will be applied to a liberal arts elective requirement or the open elective requirement.

### **Studio Art Courses**

1. Students must receive a minimum score of a 4 to receive credit for this examination.
2. Students will receive 3 semester credits, which will be applied to the open elective requirement. The credit hours can be applied to a studio elective requirement only with permission from the student's departmental chair and the Vice President of Academic Affairs (VPAA).

### **Approved IB Courses for Credit (other courses may be considered on a case-by-case basis):**

Economics – Liberal Arts  
Geography – Liberal Arts  
History – Liberal Arts  
Islamic History – Liberal Arts  
Philosophy – Liberal Arts  
Psychology – Liberal Arts  
Social and Cultural Anthropology – Liberal Arts  
Business and Management – Open Elective  
Information Technology in a Global Society – Open Elective  
Biology – Liberal Arts  
Chemistry – Liberal Arts  
Design Technology – Open Elective  
Environmental Systems – Liberal Arts  
Physics – Liberal Arts  
Mathematics – Liberal Arts  
Computer Science – Open Elective  
Foreign Language – Liberal Arts  
Greek – Liberal Arts  
Latin – Liberal Arts  
Music (Performance based) – Open Elective  
Theatre Arts – Open Elective  
Visual Arts – Studio

### **KCAI currently has articulation agreements with the following institutions:**

Brookhaven College  
College of Mainland  
Collin County Community College District  
Diablo Valley Community College  
Metropolitan Community College  
North Harris Montgomery College  
San Jacinto College  
St. Louis Community College

**Note:** Transfer students must successfully complete **all** coursework outlined in the agreement. Completing all coursework outlined in the agreement guarantees the completion of KCAI's BFA degree requirements in 2 full years (4 semesters) at KCAI (this of course is based on the student successfully completing all remaining KCAI coursework).



**General Provisions:**

- KCAI will consider transferring a maximum total of 63 credit hours in liberal arts or studio that meet KCAI's requirements, with a grade of "C" or better.

**Note:** When applying transfer credit, studio credit will be applied first as needed for the determined studio placement. Subsequently all qualifying liberal arts credits will be applied up to a maximum total of 63 credit hours.

- College Preparatory, remedial (usually below level 100 courses at most institutions), and physical education courses are not accepted.
- Students who choose to transfer to KCAI are required to complete **AT LEAST two (2) full years in a studio department.** Therefore, Junior/level 3 is the highest studio level a degree seeking transfer student can be placed.
- Students enrolling at KCAI with 12 or more liberal arts transfer credits must complete all remaining liberal art credits at KCAI. Students enrolling with fewer than 12 liberal art transfer credits may transfer in up to a total of 12 liberal art credits to be applied towards liberal art requirements.
- Students must take one 3 credit hour liberal arts class that is not based on the European tradition, such as African art history.
- Grades for transferred credit will not be calculated into the KCAI cumulative grade point average.

**Total Hours Required for BFA degree:**

Studio	78
Liberal Arts	42
Open Elective	<u>6</u>
	126

**Studio hours include:**

Foundation	18
Upper level studio	<u>60</u>
	78

**Liberal Arts hours include:**

History of Art I	3
History of Art II	3
First- Year Writing Seminar	3
History of Thought I	3
History of Thought II	3
Upper-Division Art History	9
History	3
Literature	3
Philosophy	3
The Sciences	3
(Science or Social Science)	
Liberal Arts Electives	<u>6</u>
	42

**Open Elective (can be filled from a large variety of coursework Including liberal arts and studio classes)**

6

Total	126
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## Art History and Liberal Arts/General Education

### Lower-division Art History equivalents

During the freshman year, KCAI students take the following art history courses. Western Art I and Western Art II are prerequisites for upper-division art history courses. The equivalent courses are outlined in the right column.

<b>History of Art I</b>	Introductory Art History which is offered as a two semester course, i.e., Art History I which covers Ancient through Medieval
<b>History of Art II</b>	Art History II which covers Renaissance through the present

### Lower-division Liberal Arts equivalents

During the freshman year, KCAI students take the Writing Workshop and Western Thought I courses. The Western Thought II course is taken during the first semester of the sophomore year. Writing Workshop and Western Thought I and II are prerequisites for upper-division liberal arts courses. The equivalent courses are outlined in the right column.

<b>First-Year Writing Seminar</b>	Composition I Composition II Non-Remedial College Writing Course
<b>History of Thought I</b>	*Humanities I (Preferred) *Western Civilization I (Preferred) <b>*Composition I/II will be considered in some circumstances. Will need approval from Director of Academic Advising &amp; Career Services</b>
<b>History of Thought II</b>	*Humanities II (Preferred) *Western Civilization II (Preferred) <b>*Composition I/II will be considered in some circumstances. Will need approval from Director of Academic Advising &amp; Career Services</b>

### Upper-Division Art History and Liberal Arts

KCAI students normally take two (2) liberal arts classes each semester. Students are required to take one class from each subject area prior to graduation. Students cannot take the same class to fulfill more than one liberal arts requirement.

### Art History

<b>Art History</b>	Should be taken at KCAI. These are all upper-division hours and must be 300 level or higher (usually junior or senior level at most institutions).
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### Liberal Arts

<b>History – 3 credit hours</b>	Historical works taught in the History department
<b>Literature – 3 credit hours</b>	Literature (including writing courses and aesthetics) Drama (Literary works taught in the English department only, not theater)
<b>Philosophy – 3 credit hours</b>	Philosophy Religion Ethics Logic Political Thought
<b>The Sciences – 3 credit hours</b>	Natural Science

<p><b>(Science or Social Science)</b>  <b>The Sciences – 3 credit hours</b>  <b>(Science or Social Science)</b>  <b>cont.</b></p>	<p>Physical Science  Environmental Science  Scientific Thought  Anthropology  Government  Political Science  Psychology  Sociology</p>
<p><b>Liberal Arts Electives</b></p>	<p>Additional course work done in the above subjects  and/or:  Foreign Language  Math  Public Speaking (English or Speech Dept)  Speech (English or Speech Dept)</p>

**Open Elective**

The two, 3 credit hour open electives can be filled from a large variety of coursework including Liberal Arts and studio classes.